



Family Medicine Diploma Program Project
Primary Health Care Diploma
FMDP-PHCD

[CALL FOR APPLICATIONS; EXTERNAL QUALITY AND MONITORING EVALUATOR & AUDITOR]

WP8; QUALITY PLAN



Deliverable Information

Project Title:	Family Medicine Diploma Program
Responsible partner for deliverable:	HU
Contributing partners:	
Target Group(s):	Partner
Distribution level:	Consortium
Total number of pages:	9
Version:	0.1
Language:	English.

Version	Author	Kind of Changes (C, I, U, F)	Number of Pages
0.1	HU	C	9

C=creation

I=insert new information

U=update

F=Finalize

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Abbreviations

EACEA	Education, Audio-visual and Culture Executive Agency
EC	European Commission
EU	European Union



1. Executive Summary

This call is related to the project number: 618176-JO-EPPKA2-CBHE-JP, that is called “Family Medicine Diploma Programme” and is co-funded by the Erasmus plus from the European Union.

This project is synergistic with other EU initiatives in Jordan and the entire region. Many projects are currently focused on a similar idea of improving the level of training in higher education

This project fits in with the interests of the EU partners by providing a platform from which they can develop their own teaching skills, effectively expanding their ability to effect change in the health sector outside of their own region

The project aims at establishing one-year training program, the Primary Health Care Diploma, along with the guidance of well-trained and experienced primary care physicians will provide a firm foundation for the trainees in this program. The graduates will become leaders and trainers in their own future clinics, many of which will be in remote areas with difficult access to higher levels of care.

<https://hu.edu.jo/cbhe/Default.aspx>



2. Job Description.

Job Title: External Quality and Monitoring Evaluator & Auditor

Contract: Service Agreement issued with the project coordinator.

Duration: From the day of the signature of the agreement until the end of the project granted lifetime.

Compensation:8000€.

Job description: The implementation of the External Quality Assessment of the Project, including:

1. Assessing the implementation of the project, the deliverables and evaluate the quality of outputs.
2. Assessing the Diploma implementations and the trainings, lectures, scientific contents, etc.
3. Assessing the sustainability of the project diploma, outputs.
4. Providing the External Quality Report at the first 9 months, 12 months, 16 months, 20 months, 26 months, 30 months, 36 months of the project lifetime.
5. Assessing the internal quality assurance of the project.
6. All related/further contributions and requests that relate to the project Quality Plan; either by the project or the Education, Audiovisual and Cultural Agency.

Duties and Responsibilities:

1. Providing the quality assessment reports at the desired time periods.
2. Providing the first three assessment quality reports before the end of the third week of October 2022 evaluating the three time periods.
3. Providing the fourth assessment report before the end of the first week of November 2022.
4. Providing the fifth assessment report before the end of the first week of March 2023.
5. Providing the sixth assessment report before the end of the first week of July 2023.
6. Providing the seventh assessment report before the end of the third week of December 2023.
7. Providing the technical supports and clarification of technical tools, suggestions to the project consortium when is needed.
8. Following up on any future request by the project coordinator or the EACEA.
9. Contributing to advise and comment on the sustainability and wider impact of the project.

10. Providing strong commentary on the project deliverables and diploma procedure.
11. Any contribution requested referred to the project quality plan till the end of the actual project time and if there will be extensions from the EACEA; additional reports will be requested.
12. Contributing upon any change and comment regarding the EACEA report, replay, result,...etc.

3. Qualifications and Requirements.

- Higher Education form high ranked international university.
- A minimum of 7 years' proved research and working experience in health care sector.
- A minimum of 10 years' proved experience of national and international educational projects implantations. (preferred in higher education in Health Care Faculties, Projects, etc.).
- A minimum of 7 years' Proved Experience in Project auditing and quality assurance, M&E, etc....in EU projects (Erasmus is plus point).
- CMEP[®]
- English C2. (Proven Arabic is plus point).

4. Application

Interested Candidates are requested to send the following to the project email medicinesfamily2021@gmail.com;

1. Resume as PDF (preferable as European Format).
2. Education and mentioned qualifications.
3. English proficiency proof.
4. proved experience in one PDF.
5. Signed application form.

The email body should contain the following:

- a. Email Subject: "Application for the External Quality and Monitoring Evaluator & Auditor".
- b. Full official name.
- c. Contact; official email and phone number.
- d. Country of residence.
- e. Brief on experience and the letter of interest.
- f. Any extra and very important information to inform.

5. Criteria:

Accumulation points, higher points candidate will be chosen.

Criteria	Points
Higher Education form high ranked international university.	30 point
A minimum of 7 years' proved research and working experience in health care sector.	7 years: 20 point 7 to 10 years: 25 point More than 10 years: 40 points
A minimum of 10 years' proved experience of national and international educational projects implantations. (preferred in higher education in Health Care Faculties, Projects, etc.).	7 years: 30 point 7 to 10 years: 35 point More than 10 years: 40 points (Extra 20points if in Health care)
A minimum of 7 years' Proved Experience in Project auditing and quality assurance, M&E, etc....in EU projects (Erasmus is plus point).	7 years: 30 point 7 to 10 years: 35 point More than 10 years: 40 points (Extra 20 points if in Health care)
CMEP®	30 points
English C2. (Proven Arabic is plus point).	20 points (extra 10 points





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OFFICIAL APPLICATION FORM

Name (and Firm Name if available): _____

Surname/ title: _____

Official Address: _____

Phone: _____

Email: _____

VAT number _____

Name:

Signature:

